

Pursuant to Article 14 of the Labour Market Regulation Act (Official Gazette of the Republic of Slovenia No. 80/2010; hereinafter: the Act) and Article 23 of the Rules on the Registration in and Deregistration from Employment Records, the Employment Plan, Rights and Obligations in Job Seeking, and the Supervision of Persons Registered in Employment Records (hereinafter: the Rules), I hereby submit the following

**REGISTRATION  
IN THE RECORD OF JOB SEEKERS**

Signed\*

1.	First name: I I I I I I I I I I I I	3. Personal identification no.: I I																								
2.	Last name:	4. Nationality:																								
<p><b>5.1. Permanent residence in the Republic of Slovenia:</b> Town, street and house number: City and postal code:</p> <p><b>5.2. Temporary residence in the Republic of Slovenia:</b> Town, street and house number: City and postal code:</p> <p><b>5.3. Permanent residence abroad: **</b> Town, street and house number: Country: Place of birth (country and city): Date of birth: I I I I I I I I I I Gender: M or F (circle appropriate answer) Date of entry into the Republic of Slovenia: I I I I I I I I I I</p>																										
6.	<p>In accordance with Article 8 of the Act, <b>I hereby declare</b> that: (circle appropriate answer)</p> <p>1. I am formally employed</p> <p>2. I am self-employed</p> <p>3. I am a manager at a private company, a one-man company with limited liability or at an institution</p> <p>4. I am a farmer</p> <p>5. I am retired</p> <p>6. I hold the status of pupil, trainee, student or participant in adult education</p> <p>7. I am incapable of work</p> <p>8. I am registering to invoke my rights to unemployment benefits</p> <p><b>I declare that all data herein are truthful.</b> <b>applicant:</b></p>	<table style="border: none;"> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> <tr><td>NO</td><td>YES</td></tr> </table> <p style="text-align: right;"><b>Signature of the</b></p>	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES	NO	YES
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7.	<p>Pursuant to Article 9 of the Rules, the Employment Service will obtain the data required to determine compliance with the legal requirements for entry and management in the employment records from the relevant official records. It will only obtain from the applicant those data that it cannot obtain as described in the previous sentence.</p>																									

The documentation denoted below must be submitted for entry in the employment records:

1. an employment booklet,
2. a certificate or diploma evidencing level of education obtained,
3. a decision on the recognition of foreign documents regarding education for employment purposes,
4. other documentation requested by the relevant officials: \_\_\_\_\_

\_\_\_\_\_

The required documentation must be submitted by \_\_\_\_\_.

If you, the applicant, do not submit the evidence by the agreed deadline, an Employment Service official will decide on your registration in the unemployment records on the basis of available data in accordance with the General Administrative Procedure Act.

Registration form submitted on: \_\_\_\_\_

Enclosures: \_\_\_\_\_

First and last name of official:

Signature:

\* The terms used in the masculine form herein shall refer neutrally to both men and women.

**Explanation for completion of the form:**

<b>Point 3.</b>	Personal identification number from a valid document issued in the Republic of Slovenia.
<b>Point 4.</b>	Nationality as set out in a valid personal document.
<b>Points 5.1. and 5.2.</b>	Permanent or temporary residence or permanent or temporary residence in the Republic of Slovenia.
<b>Point 5.3.</b>	Data must be completed if the applicant registering in the employment records (or his family member) is a non-resident from the EU, the EEA or the Swiss Confederation, who does not have a personal identification number, so that the Employment Service may obtain said number <i>ex officio</i> .
<b>Point 6.2.</b>	<p><b>A self-employed person</b> is a person who performs an activity:</p> <ul style="list-style-type: none"> <li>● as a sole trader,</li> <li>● who independently performs an artistic or any other cultural activity,</li> <li>● who independently performs an activity from the areas of healthcare, social security, science or a personal veterinary activity,</li> <li>● who performs a legal or notary activity,</li> <li>● who serves as a priest or in another religious function.</li> </ul>
<b>Point 6.3.</b>	<ul style="list-style-type: none"> <li>● <b>A manager at a private company is:</b> <ul style="list-style-type: none"> <li>- a manager who is a partner at a limited liability company, or</li> <li>- a manager who is a general partner in a limited partnership.</li> </ul> </li> <li>● <b>A manager at a one-man company with limited liability</b> is a manager who is the sole partner of the company.</li> <li>● <b>A manager at an institution</b> is a manager who founded the institution.</li> </ul>
<b>Point 6.4.</b>	<b>A farmer</b> is a person who performs an agricultural activity and is included by law or voluntarily in the pension and disability insurance scheme in accordance with the regulations that govern pension and disability insurance.
<b>Point 6.5.</b>	<b>A retired person is a person</b> who receives a pension in accordance with regulations in the Republic of Slovenia or from a <u>foreign pension insurance scheme</u> (recipients of old-age, disability and permanent widow's pensions).
<b>Point 6.7.</b>	<b>A person capable of work</b> is a person 15 to 65 years of age who has not incurred full work disability according to regulations governing pension and disability insurance or suffered a condition rendering them unemployable according to regulations governing vocational rehabilitation and the employment of disabled persons.

